



# GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on [clerk.gupc@outlook.com](mailto:clerk.gupc@outlook.com)  
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

## Grendon Underwood Minutes of Parish Council Meeting Tuesday 23<sup>rd</sup> April 2024 at 7.30pm

DRAFT Issue date 25<sup>th</sup> April 2024

*E. Maker* Parish Clerk

### OPEN FORUM FOR RESIDENTS & STAKEHOLDERS

**Prior to the meeting being formally constituted for Council business, the Chairman may hold a discretionary Open Forum, for contributions from Parishioners and other stakeholders attending, (under adjournment):** Items requiring decisions must be deferred for inclusion in the next agenda.

**Councillors Present:** Cllr Moloney (Chair), Cllr Benfield (Vice), Cllr Fealey, Cllr Scanlon, Cllr Maker,

1. **Apologies** – County Councillor Angela Macpherson, Cllr Jackman.
2. **Open Forum** – nothing raised for discussion.
3. **Declarations of Interest** – none made.
4. **Minutes of the last meeting** - agreed and signed by the Chair.
5. **Matters from last meeting:**
  - 5.1 Grendon 800 grant – ongoing. **Action** Cllr Fealey to continue obtaining quotes.
  - 5.2 Outstanding Fix My Street issues. County Cllr Mahon to speak with LATs. **Action** Clerk to email County Councillor Mahon, reminding him this has been on the agenda since February 2024. Clerk advised she had spoken with Cameron Barrett, of Fix My Street, at the Town and Parish Clerks' Forum she attended on Monday 22<sup>nd</sup> April. He photographed her A4 page of outstanding issues and has promised to investigate them. He spoke to the assembly saying Fix My Street was a robust platform. The clerk stressed her concerns with the lack of communication and asked that the faded zig zags outside the school be repainted as a priority. She is awaiting further communication with him but will prompt him as necessary.
  - 5.3 County Cllr Mahon yet to arrange a walk about in Grendon Underwood to look at the outstanding problems that had been reported to BC. **Action** Clerk to send a polite reminder.
  - 5.4 Play Equipment update – Councillors discussed the viability of the wood supports in the playpark. Annual inspection reports are required with the absence of defects for insurance liability cover. **Action** Cllr Maker to speak with our last inspector and enquire whether we could have a second opinion as to whether the remaining wooden play unit can be repaired and if so, what is the procedure to re-assess its safety. In the meantime this item is fenced off and not in use.

The clerk spoke of how a play company are willing to seek lottery funding of up to £20,000. Potential equipment from that company was shown and she had a list of councils that received this equipment. The equipment, however, was deemed unsuitable for Grendon Underwood. **Action** Clerk to progress funding avenues for new equipment.
  - 5.5 Village Map – Cllr Scanlon reported the new notice board measurements had been forwarded to the village map designer and will now be in a position to sign off and send to print. The notice board is green, free standing, water filled, 2 metres tall by 1.7 metres and has kindly been donated by EKFB.
  - 5.6 Feedback from Highway meeting - Cllr Jackman not present. **Action** Cllr Jackman, for next meeting.



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### 6. Planning

- 6.1 The Old Post Office 24/00932/APP - No objections

### 7. Finance

- 7.1 Grant Application - None
- 7.2 Expense Claims – None
- 7.3 Invoices to pay – Grass Cutting of the village.

### 8. Agenda requests from Councillors

- 8.1 Biodiversity **Action** Cllr Moloney and Cllr Maker to draw up a plan.
- 8.2 Democracy declaration update. **Action** Cllrs prompted to complete online if appropriate.
- 8.3 Insurance Renewal. The policy is fixed to 31 May 2027. No immediate action other than the clerk's name to be updated and forwarded for payment. Any changes to equipment and so on to be advised to Insurers as and when. **Action** Clerk.
- 8.4 Emergency access to Playground/field - Cllr Moloney advised she had spoken with Cllr Jackman who will be installing a key coded pad for ease of access. **Action** Clerk to order appropriate signage with emergency contact details for access to the field.
- 8.5 Dog Waste Collection – Cllr Moloney could not sign this agreement as the required fee has been omitted by Buckinghamshire Council. **Action** Clerk to contact Bucks Council
- 8.6 HS2 Road Safety Fund **Action** Clerk to contact Bucks Council to clarify the funding position.

### 9. Report from Stakeholders:

- 9.1 Village Hall - Concerns were expressed as to the poor state of the Village Hall. Carol Scanlon has now been appointed as the Chair of the Village Hall. Regular users have been advised of a Clear Up Weekend on 11th and 12th May 2024, to remove unwanted items, in particular anything flammable. Cllr Moloney advised that the prison has kindly offered support. This will be discussed and arranged after the clean-up weekend in May. A priority list of specific works is to be confirmed after the next Village Hall meeting and will include the offer from the prison. **Action Village Hall Committee.**  
Cllr Moloney will speak with the prison once specific tasks have been agreed. **Action Cllr Moloney.**
- 9.2 Saye and Sele – Nothing to report.
- 9.3 School -. No update received from the Head regarding village signage.
- 9.4 Faith Beaumont - Cllr Benfield to attend a meeting next week.

### 10. Monthly Inspections

- 10.1 Playgrounds - No forms submitted for March or April. **Action** Clerk to email Cllr Jackman.
- 10.2 Defibs – Inspected by Cllr Moloney and declared good. **Action** Clerk to update online record.

### 11. Agenda requests from the public:

- 11.1 None received.

**Date and time of next meeting** Tuesday 28<sup>th</sup> May 2024 at 7.30pm

The Chair closed the meeting at 9.10 pm.



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Date	Type	Transaction Description	Debit	Credit
30/04/2024	FPO	GU VILLAGE HALL HIRE	£ 125.00	
30/04/2024	FPO	CLERK SALARY	£ 485.60	
30/04/2024	FPO	HMRC	£ 34.40	
30/04/2024	FPO	VILLAGE GRASS CUTTING	£ 555.00	
26/04/2024	DD	SSE ENERGY SUPPLY	£ 84.51	
12/04/2024	BGC	BUCKS COUNCIL PRECEPT Pt 1		£ 10,425.50
03/04/2024	DD	SSE ENERGY SUPPLY	£ 88.49	
02/04/2024	SO	PROFESSIONAL SERVICE	£ 10.00	